

Published by Secretary of State Robin Carnahan Missouri State Library April 25, 2006

Newsline Extra features time-sensitive information about State Library programs and current news of interest to the Missouri library community.

## Plan now to attend the 2006 Library Skills Summer Institute

The 2006 Library Skills Summer Institute will be held August 8-11, 2006 at the Quality Inn in Columbia. Registration will open on June 5. The registration deadline is July 18.

This year the State Library will offer one session of basic library skills and two advanced library skills sessions. The basic course will provide a four-day overview of libraries and library services and is intended for those who are attending the institute for the first time. "Library Administration and Management," one of the advanced skills courses, will examine library structure and governance, the role of the library in the community, funding issues, library standards and legal issues. This course is beneficial for all library staff and specifically recommended for library directors or managers who do not have a library degree by the Missouri Public Library Standards. "Library Services for Young Adults," the other advanced skills course, will focus on the public library's role in enhancing the lives of young adults, ages 12 to 18, and the programs and services that can be developed to serve them effectively.

Completing one of these three courses allows library staff to earn credit toward an Institute Recognition Certificate from the Missouri State Library. Participants who complete five Institute classes will receive a Certificate of Achievement and participants completing all nine classes will receive a Certificate of Excellence.

Complete institute details will be mailed to public libraries and posted to the State Library Web site by June 5.

## Grants support online learning opportunities

If you're looking for additional staff training resources, then look no further than your desktop. Training providers nationwide are offering more opportunities for continuing education via the internet. Online learning comes in a variety of skill levels, topics and formats.

<u>Simmons College Graduate School of Library and Information Science Continuing Education Program</u> has upcoming online training on some of the latest trends in teen services and web management. <u>Teen Reading Culture Online: Read It, Blog It, Write It</u> will be offered from June 3 - 25, 2006. <u>Blogging Camp: Easy Content Management Through Web Logs</u> will be offered July 1 - 31, 2006. Each course is \$250 and eligible for a <u>Show Me Steps Grant</u> through the Missouri State Library. Applications for the Teen Reading class will be accepted until May 5 and applications for the Blogging Camp will be accepted until June 2. Visit the <u>Simmons College GSLIS CE Program</u> Web site for other online training opportunities.

Several divisions of the American Library Association are offering Web-based continuing education in the upcoming months such as Selecting Spanish-Language Materials for Adults. Visit the <u>ALA Continuing Education Web site</u> for a list of offerings. Classes with fees over \$100 are eligible for <u>Show Me Steps Grants</u> from the State Library.

Other Web-based training can be completed on demand at no cost. WebJunction offers online courses on topics ranging from technology to customer service. Classes include free training on Spanish Language Outreach, Web Design for Libraries and Media Relations. Other WebJunction topics such as African-American Youth Librarianship and Fundraising for Libraries are offered for a nominal fee. Library U is free web-based training for libraries with over 40 topics including Boy Crazy @ the Library: Going Graphic in Your Collection, Master of Disaster: Developing a Disaster Plan and Shelving with Dewey.

If you're interested in finding more online training resources or applying for a Show Me Steps Grant for online training, contact Brenda Sites at 800-325-0131, ext. 13 or <a href="mailto:Brenda.sites@sos.mo.gov">Brenda.sites@sos.mo.gov</a>.

GED Connection and Work Essential Skills Materials Now Available on DVD and CD

Kentucky Education Television <u>GED Connection</u> and <u>Workplace Essential Skills</u> programming and workbooks are now available to Missouri libraries from the Missouri State Library, in cooperation with the Department of Elementary and Secondary Education. Public libraries qualifying for state aid, academic libraries and high school libraries in Missouri are all eligible to receive the materials. We have a limited number of these adult education series and will distribute them to libraries that can justify their use as part of the collection without accompanying programming.

**GED Connection** Coffers 39 videotapes, 20 DVDs, 20 CDs and three sets of three workbooks geared for students with a tenth grade reading level who are studying for the GED exam.

Workplace Essential Skills contains 25 videotapes, 13 DVDs, 13 CDs and three sets of four workbooks that teach students about workplace readiness skills, such as reading, math, communication and problem solving in the workplace, plus résumé preparation and job seeking skills.

Libraries may apply for the GED Connections or the Workplace Essential Skills materials in any or all formats (video, DVD, CD) with accompanying workbooks. The grants include duplicating rights to the video or digital materials. There are no duplication rights to the workbooks but discount pricing is provided.

A need for such materials exists in Missouri, and libraries are ideal places for those who need and seek help. Studies show that:

- Almost 19% of adult Missourians (age 25 and older) do not have a high school diploma or equivalency certificate.
- Most new jobs require at least a high school diploma or GED.
- Many out state Missouri communities do not have access to adult education classes sponsored by DESE.
- Nationally, one out of every seven high school diplomas issued each year in the United States is awarded through GED testing.

- More than 95 percent of U.S. employers consider GED graduates the same as traditional high school graduates in regard to hiring, salary and opportunity for advancement.
- Many Missourians are seeking employment for the first time or employment opportunities after years of holding the same job until recent unemployment.

While there is no deadline for applications, materials will be awarded to qualifying libraries as approved applications are received. If you have questions or need additional information, contact Marge Kudrna, library literacy consultant, at 800-325-0131, ext. 17, or <a href="marge.kudrna@sos.mo.gov">marge.kudrna@sos.mo.gov</a>.

To be placed on the e-mail list to receive *Newsline Extra* or to unsubscribe, contact the Missouri State Library at 800-325-0131, ext. 12, or e-mail Jason.ramsey@sos.mo.gov

Newsline Extra will be archived for six months on the State Library's Web site at <a href="http://www.sos.mo.gov/library/newsline\_extra/">http://www.sos.mo.gov/library/newsline\_extra/</a>.

Editor: Jason Ramsey